



P.O. Box 1232, Leonardtown, MD 20650
Phone: 301-904-0332
<http://www.smawl.org>

2019 SMAWL PET FAIR FOOD VENDOR FORM

Date: May 18, 2019

Location St. Mary's County Fairgrounds 42455 Fairgrounds Road, Leonardtown MD 20650

Event Hours: 10 AM – 4 PM; Vendor set-up begins at 7:30 AM and must be set up by 9:30AM and open during all hours of the Fair. **Vehicles are not permitted to move during hours of operation.

Event Information: The SMAWL Animal Fair is an annual festival **attended by over 1,000 people and their pets.** It is a day for people and their pets to play and shop together. The fair features non-stop demonstrations, pet games, vendors, microchipping, a pet pageant, pet adoptions, silent auction, equine demonstrations, a pet parade, and much more.

Application Deadline: Application and payment are due no later than **April 15, 2019**

Investment: Single Item Menu **-\$50.00** for a 10' x 15' space with electric.
 Full –Service or Multi-Item Menu - **\$75.00** for a 10' x 20' space with electric.

As a food vendor, you must complete and forward a separate Application to Operate a Temporary Food Service Facility to the St. Mary's County Health Department, along with the appropriate fees. All rules and regulations of the St. Mary's County Health Department must be adhered to during the fair. There will be health department representatives checking the event.

http://www.smchd.org/wp-content/uploads/Temporary-Food-License-Packet_11-2017.pdf

Please read the following information carefully before completing the application.

Selection Process

All prospective food vendors must submit the following by **April 1, 2019.**

- Completed application form with payment in full
- Proposed menu with pricing

Selection Criteria

The selection criteria is based on, but not limited to:

- Quality of offerings
- Experience
- Unique or regional cuisine
- Reasonable prices and value



Legal Business Name: _____

Trade Name: _____

Address: _____

Business License Number: _____

Sales Tax Number: _____

Phone: _____ **Email:** _____

Item(s) being sold: _____

Mobile Units: If your operation is from a mobile unit, please give dimensions: _____ ft. x _____ ft.

Space rental: Single Item Menu -**\$50.00** for a 10' x 15' space with electric.

Full –Service or Multi-Item Menu - **\$75.00** for a 10' x 20' space with electric.

Total Due: \$ _____

Agreements:

1. SMAWL agrees to provide each Food Vendor with a 10 x 15 or 10 x 20 space at the St. Mary's County Fairgrounds. The Food Vendor must provide their own tent, tables, and electrical power, unless otherwise specified. In the event the Food Vendor fails to appear at the Animal Fair and claim their reserved space by 9:30 AM, Eastern Time Zone, on the day of the event, the SMAWL reserves the right to assign, and or resell, such space to another prospective Food Vendor without further notice, nor refund, to the undersigned Food Vendor. If it appears, or it is necessary, for the undersigned Food Vendor to arrive later than the time noted above, it is the undersigned's responsibility to notify and make arrangements with Julie Palangi, Food Vendor Coordinator, email: julie.palangi@smawl.org.

2. Food Vendor agrees to obey all rules and instructions as directed by SMAWL during the Animal Fair. Any failure to strictly adhere to such instructions may result in the immediate termination of this agreement and immediate forfeitures of any and all fees paid to SMAWL.

3. Food Vendor agrees and acknowledges to abide by all directions by SMAWL which seeks to protect the environment and infrastructure of the St. Mary's County Fairgrounds and the safety of Animal Fair patrons. Food Vendor hereby acknowledges its liability, and agrees to compensate SMAWL for any damage(s) caused by, including but not limited to, its representatives, agents, employees, volunteers, members, vehicles, equipment, materials, objects to the environs and infrastructure of the fairgrounds which causes SMAWL to pay for the repair, replacement, or other remuneration to SMAWL for such damage to the environs or infrastructure of the fairgrounds.

4. Out of fairness and consideration of all Animal Fair attendees, Food Vendor acknowledges and agrees to only utilize such square footage contained within the confines of its space, and not to extend beyond 3 feet directly in front of its booth, for any sales, distribution, or other solicitation.



5. As a courtesy to other vendors and Animal Fair attendees, any amplified sound and loud noise from your booth is prohibited.

6. SMAWL reserves the right to prohibit, within any Food Vendor booth or on the fairgrounds, the display, advertisement, or other promotion of any business, company, or organization which may be in conflict with a current SMAWL sponsor or preferred vendor. Any questions concerning current SMAWL sponsors or preferred vendors should be directed to Katie Werner, President, 301-904-0321 or smawl@yahoo.com prior to the event.

7. Food Vendors shall not sublet their space to anyone.

8. Food Vendor acknowledges and understands that they are responsible for sales and use tax and shall in no way hold SMAWL or its representatives responsible for any type of permits other than for the Animal Fair itself. Food Vendor is responsible for the acts, and all costs associated with, any and all its employees and volunteers. No Food Vendor shall hold itself out as an Agent of SMAWL.

9. SMAWL makes no representation or guarantees towards actual Animal Fair attendance.

10. Food Vendor understands that SMAWL has no control over weather, acts of God, acts of terrorism, or governmental intervention, or any other cause that may prevent and alter and or interrupt the Animal Fair, and participants shall hold SMAWL harmless for any losses that could arise because of such event.

11. SMAWL reserves the right to place Food Vendors in a space location at our complete discretion. SMAWL shall have sole and complete authority to place the participant in any location on the fairgrounds, irrespective of the participant's request. SMAWL makes no representation, nor does it guarantee any volume of "foot-traffic" of Animal Fair attendees in any area of the fairgrounds. SMAWL cannot speculate, nor control, the popularity of one area of the Animal Fair over the other.

12. Food Vendor upon vacating their booth space(s) will ensure that such space shall be free of any and all trash or refuse with such being placed in the appropriate containers. Failure of the Food Vendors to clean their booth site may result in the future denial of Food Vendor participation.

13. Food Vendor participant certifies that it maintains adequate liability insurance to cover any and all occurrences which may result in the damage or injury to any person who may be a patron within the confines of the Food Vendor participant's booth space. It is the food vendors' responsibility to properly secure tent and property in the event of inclement weather conditions.

14. Pets are allowed.



Any modification of this agreement shall be null and void unless said modification is set forth in writing by the said parties.

This agreement incorporates all agreements and understandings, either oral and or written, between the parties and has not excluded any term contemplated prior to the signatures of the parties.

This agreement has been read, understood and entered into freely, voluntarily and absent of duress by the parties signed below.

In order to process this application, the agreement must be signed, dated and returned. Any applications received without the agreement signed will be considered void and will not be processed. No application is complete without payment. SMAWL reserves the right to refuse any applicant for any reason with or without cause.

1. Mail cash or credit card payment and completed form to SMAWL by **April 15, 2019**.

SMAWL
P.O. Box 1232
Leonardtown, MD 20650

Payment method: _____ Cash _____ Credit Card (**MasterCard and VISA only**)
Card number: _____ Expiration date: _____
CVC: _____ Name as appears on card: _____
Signature: _____
Print name: _____
Address: _____
State: _____ Zip Code: _____

Vendor signature: _____
Title: _____ Date _____